

OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

May 9, 2018

The Honorable Trevor Ozawa, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
2018 MAY 11 A 9:36
CITY COUNCIL
HONOLULU, HAWAII

Dear Chair Ozawa and Councilmembers:

SUBJECT: Executive Operating Budget Bill 15 (2018) CD2
Proposed Budget Amendments

We are submitting the attached information on specific amendments as you and other Councilmembers deliberate on the City's operating budget. Included are the responses from the following departments:

- Department of Budget and Fiscal Services
 - Liquor Commission
- Department of Community Services
- Department of Corporation Counsel
- Department of Customer Services
- Department of Design and Construction
- Department of Environmental Services
- Department of Facility Maintenance
- Department of Land Management
- Department of Parks and Recreation
- Department of Transportation Services

Should you have any questions regarding this information, please contact Nelson H. Koyanagi, Jr., Director, Department of Budget and Fiscal Services, at 768-3901.

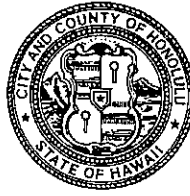
Warm regards,

A handwritten signature in blue ink, reading "Roy K. Amemiya, Jr.".

Roy K. Amemiya, Jr.
Managing Director

2018 MAY 11 AM 10:32 CITY CLERK

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

NELSON H. KOYANAGI, JR.
DIRECTOR

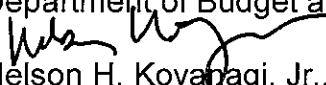
MANUEL T. VALBUENA
DEPUTY DIRECTOR

May 3, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Shelli Oye, Budgetary Administration
Department of Budget and Fiscal Services

FROM: 
Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

BUDGETARY ADMINISTRATION

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(95,571)	GN	Reduction to Salaries
\$(97,414)	GN	Reduction to Current Expenses

Department's Comments and Concerns:

The reductions to both salary and current expenses are being proposed because the division has historically lapsed over 10% of its budget. In FY2017, the lapse is 13.9% while in FY2016, the lapse is 1%. The primary reason for the large lapse is due to salary savings generated as a result of senior staff retirements and staff turnover whose salaries were budgeted on the higher-range of the salary scale due to longevity; new employees who were then hired into those positions, entered the position at the lower-range of the salary scale.

The Budgetary Administration Division is currently 100% staffed and the FY2019 budget was formulated to cover the salaries of those employees at their current levels. A reduction in the salary budget will result in a payroll shortage. Also, we have grave concerns over the proposed reduction of (\$97,414) in current expense since the FY2019 Executive Budget request is \$18,430, this reduction would create a negative appropriation.

The Division operates on an extremely lean budget so the proposed reductions would have an adverse effect on the division.

**LIQUOR COMMISSION
CITY AND COUNTY OF HONOLULU**

711 KAPIOLANI BOULEVARD, SUITE 600, HONOLULU, HAWAII 96813-5249
PHONE (808) 768-7300 • FAX (808) 768-7311
INTERNET ADDRESS: www.honolulu.gov/liq • E-MAIL: liquor@honolulu.gov

KIRK CALDWELL
MAYOR



JOSEPH V. O'DONNELL
CHAIRMAN

NARSI A. GANABAN
CO-VICE CHAIR

MALAMA MINN
CO-VICE CHAIR

DARREN Y.T. LEE
COMMISSIONER

DUANE R. MIYASHIRO
COMMISSIONER

FRANKLIN DON PACARRO, JR.
ADMINISTRATOR

ANNA C. HIRAI
ASSISTANT ADMINISTRATOR

May 3, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: *for* Franklin Don Pacarro, Jr., Administrator
Anna C. Hirai
Liquor Commission

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

LIQUOR COMMISSION

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(296,035)	LC	Reduction – Salaries
\$(98,915)	LC	Reduction – Current Expense

Department's Comments and Concerns:

Per ROH Sec. 6-30.1-3, the Liquor Commission (LIQ) is a special fund agency. All fees collected and received on behalf of LIQ are used for the operational and administrative costs and expenses directly related to the LIQ. As such, we do **not** rely on funding from the City and County of Honolulu's general funds.

Per HRS Sec. 281-17.5(e), "Any funds in excess of twenty percent of the commission's current budget shall be returned or credited annually to existing licensees." So, as required by law, the excess funds are returned annually to our licensees, and does not get transferred to the general fund of the City.

The rationale of reducing our funding by 10% because we have "historically lapsed over 10% of its budget," should not be applied to the LIQ. It is our duty to be fiscally responsible by having a healthy "ending fund balance" (carry over to the next fiscal year) in order to sustain LIQ operations and have the ability to cover unforeseeable expenditures, especially during the first quarter. So while we do lapse funding each year, it is a necessity so we can continue to operate.

DEPARTMENT OF COMMUNITY SERVICES
CITY AND COUNTY OF HONOLULU

925 DILLINGHAM BOULEVARD, SUITE 200 • HONOLULU, HAWAII 96817
PHONE: (808) 768-7762 • FAX: (808) 768-7792
www.honolulu.gov/dcs



KIRK CALDWELL
MAYOR

PAMELA A. WITTY-OAKLAND
DIRECTOR

May 4, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Pamela A Witty-Oakland, Director 
Department of Community Services

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

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Attachment

COMMUNITY BASED DEVELOPMENT

Councilmember: Joey Manahan

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$ --	--	Add proviso: "Services to be provided at Kuwili Street shall have separate contracts for each floor. Contracts shall require City Council notification and approval prior to execution."

Department's Comments and Concerns:

The proposed proviso for separate contracts for each floor will require additional time to solicit, evaluate, award and implement, as well as impede potential economies of scale in contracting building services. This may also increase the administrative burden related to contract management. Due to scheduling issues, the City Council notification and approval requirement will lengthen the time required to execute service contracts and delay bringing projects online to meet operational requirements.

SECTION 15

Councilmember: Trevor Ozawa

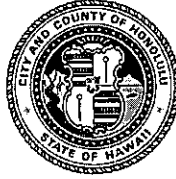
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$ --	--	Amend SECTION 15 on page 26 with attached language.

Department's Comments and Concerns:

The proposed amended SECTION 15 reference to the GIA Advisory Commission's report should refer to D-130 (2018) rather than D-121 (2017).

DEPARTMENT OF THE CORPORATION COUNSEL
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 110 * HONOLULU, HAWAII 96813
PHONE: (808) 768-5193 * FAX: (808) 768-5105 * INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR



DONNA Y. L. LEONG
CORPORATION COUNSEL

PAUL S. AOKI
FIRST DEPUTY CORPORATION COUNSEL

May 4, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: *Paul S. Aoki*
Donna Y. L. Leong, Corporation Counsel
Department of the Corporation Counsel

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

CORPORATION COUNSEL

May 2, 2018

Page 1

LEGAL SERVICES

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(711,555)	GN/SW/LC	10% Reduction of Salaries

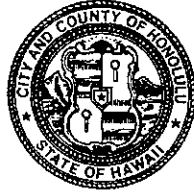
Department's Comments and Concerns:

COR's highest priority is to secure funding to attract and retain qualified attorneys. The proposed \$711,555 cut represents 10% of total salaries for the Legal Services Activity. As proposed, the cut will require us to consider personnel actions that are detrimental to the best interests of the City including the freezing of current vacancies; deferral of well-deserved Deputy pay increases and forcing salary cuts for existing warm bodies.

- COR continues to make a concerted effort to fill all vacant funded positions. The proposed \$711,555 cut exceeds the current level of vacancies by approximately \$270,000. Therefore the proposed cut will necessitate the freezing of the current vacancies (including 2 Deputy Corporation Counsel positions; 2 Investigator positions and 3 legal support staff positions); defer well-deserved pay raises for our Deputies; and force salary cuts for existing warm bodies. Adequate salary funding is needed to maintain a competitive edge in today's legal market. The proposed salary cut will negatively impact COR's ability to attract and retain qualified attorneys.
- A 10% across the board allocation of the cut to the related salary funding sources will affect the compensation available for positions funded by the General Fund, Sewer Fund, and Liquor Commission Fund. This is especially problematic for the limited number of positions funded by the Sewer Fund and Liquor Commission Fund where no vacancies exist. The proposed cut will force salary cuts for existing warm bodies including one civil service position funded by the Sewer Fund.

Full funding of the Total Salaries for the Legal Services Activity is requested to attract and retain qualified attorneys and ensure adequate staffing to satisfy increasing workload requirements.

DEPARTMENT OF CUSTOMER SERVICES
CITY AND COUNTY OF HONOLULU
MISSION MEMORIAL BUILDING
550 SOUTH KING STREET, HONOLULU, HAWAII 96813
PHONE: (808) 768-3392 FAX: (808) 768-1591
<http://www.honolulu.gov>



KIRK CALDWELL
MAYOR

SHERI T. KAJIWARA
DIRECTOR

RANDY M. LEONG
DEPUTY DIRECTOR

May 5, 2018

MEMORANDUM

TO: Roy K. Amemiya Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: *for Randy M. Leong*
Sheri T. Kajiwarra, Director
Department of Customer Services

SUBJECT: FY2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15(2018) CD2 amendments.

Attachment

PUBLIC COMMUNICATION

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(125,494)	GN	Reduction – S – Reduce funding by \$125,494 for this activity. Reduce funding by 10%. Division has historically lapsed 10% allocated budget.

Department's Comments and Concerns:

The Division's budget was developed with a zero-based budgeting approach, and is based on the actual projected amount needed to pay for the salaries of the existing staff. During fiscal years 2017 and 2016, the Public Communications Division experienced lapses of salary funds allocated to the division due to staff departures, retirements, and delays in hiring for vacated positions. Additionally, following the departure of the former Division Administrator in fiscal year 2016, this position was covered for much of fiscal year 2017 via temporary assignment. Considerable effort was dedicated to filling vacant positions during fiscal year 2018, increasing the need for salary allocation in fiscal year 2019. A reduction of \$(125,494) would result in the loss of services of an Informational Affairs Specialist \$(64,476), which provides services citywide in conjunction with the Mayor's communications team. The remaining reduction of \$(61,018) would result in the termination of an additional warm body.

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(17,306)	GN	Reduction – CE – Reduce funding by \$17,306. Reduce funding by 10%. Division has historically lapsed 10% allocated budget

Department's Comments and Concerns:

The Division's budget was developed with a zero-based budgeting approach, and is based on the actual projected amount needed. The ability of the Division to dispose of the budgeted volume of city records eligible for destruction in fiscal year 2017 was impacted by the departure of the division's sole employee assigned to the Records Management function, as well as some destruction being placed on hold pending the adoption of the city's new General Records Schedule. Additional allocated funding lapsed from the Design and Print Center due to lower-than-expected repair and maintenance costs for its printing presses and related equipment. Ensuring that this heavily-utilized equipment remains in acceptable working condition is of vital importance to the Design and Print Center being able to deliver on its mission. Reduction of \$(17,306) in current expenses will adversely impact a variety of the division's activities, including curbing the pace of the destruction of city records, delaying maintenance and

upgrades to printing equipment, delaying plans to maintain or update photo and computer equipment.

MOTOR VEHICLE, LICENSING AND PERMITS

Councilmember: Kymberly Marcos Pine

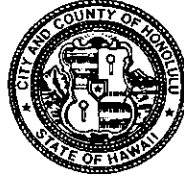
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
	GN	Object Code – 1125 – Personal Svcs Contract Positions – Add Proviso: "At least 3 positions shall be used for Driver License Clerk contracts and 1 position for Driver License Examinations at the Kapolei City Hall and Waianae Satellite City Hall locations. Contract positions to be used to increase staffing so as to have staff to open Waianae Satellite City Hall location for service 5 days a week.

Department's Comments and Concerns:

As an unfunded proviso, this would require that we redirect seasonal contracted Road Testers that are used to address high demand periods across the island, and use them as clerks on the West side. Please note that there is a Driver License office and a Satellite City Hall co-located in both the Kapolei and Waianae communities. At the Waianae Community Center, the Driver License office is open twice a week, and the Satellite City Hall office is already open five days a week.

DEPARTMENT OF DESIGN AND CONSTRUCTION
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 768-8480 • Fax: (808) 768-4567
Web site: www.honolulu.gov



KIRK CALDWELL
MAYOR

ROBERT J. KRONING, P.E.
DIRECTOR

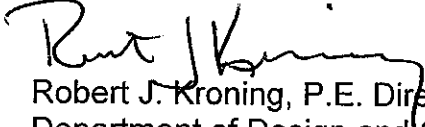
MARK YONAMINE, P.E.
DEPUTY DIRECTOR

May 4, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: 
Robert J. Kroning, P.E. Director
Department of Design and Construction

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

DEPARTMENT: DESIGN AND CONSTRUCTION

May 4, 2018

Page 2

PROJECT AND CONSTRUCTION MANAGEMENT

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(104,715)	GN	Reduction: Salary – Reduce appropriation by 10%. This division lapsed over 10% in recent years

Department's Comments and Concerns:

Full funding of \$3,136,035 in General Fund is needed to fund the salaries of the existing staff. This activity is comprised of 3 Divisions, which are the Facilities, Civil and Mechanical/Electrical Division. In FY 2017 this activity lapsed only 4% of its General Funded Salary appropriation for all 3 divisions combined. The proposed reduction will negatively impact the 3 Division's ability to fund the salaries of the existing civil service staff.

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(134,140)	GN	Reduction: Current Expenses - Reduce appropriation by 10%. This division lapsed over 10% in recent years.

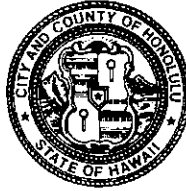
Department's Comments and Concerns:

Full funding of \$1,434,296 in General Fund is needed to fund the current expenses. This activity is comprised of 3 Divisions, which are the Facilities, Civil and Mechanical/Electrical Division. In FY 2017 this activity lapsed only 0.2% or \$3,649 of its General Funded Current Expenses appropriation for all 3 divisions combined. The proposed reduction will negatively impact the 3 Division's ability to fund their necessary and mandatory expenses, e.g., mandatory NPDES obligations.

DEPARTMENT OF ENVIRONMENTAL SERVICES
CITY AND COUNTY OF HONOLULU

1000 ULUOHIA STREET, SUITE 308, KAPOLEI, HAWAII 96707
TELEPHONE: (808) 768-3486 • FAX: (808) 768-3487 • WEBSITE: <http://envhonolulu.org>

KIRK CALDWELL
MAYOR



LORI M.K. KAHIKINA, P.E.
DIRECTOR

TIMOTHY A. HOUGHTON
DEPUTY DIRECTOR

ROSS S. TANIMOTO, P.E.
DEPUTY DIRECTOR

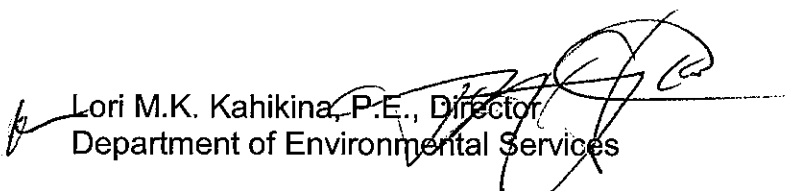
IN REPLY REFER TO:
WAS 18-212

May 4, 2018

MEMORANDUM

TO: Roy K. Amemiya Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM:  Lori M.K. Kahikina, P.E., Director
Department of Environmental Services

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

DEPARTMENT OF ENVIRONMENTAL SERVICES

May 4, 2018

Page 2

ACTIVITY: REFUSE COLLECTION AND DISPOSAL

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund Code</u>	<u>Description</u>
\$(2,543,447)	SWSF	Reduce funding for salary activity

Department's Comments and Concerns:

Recommend against this cut to salary funding. The department is actively and diligently working to fill all vacant positions to maximize staffing, reduce overtime, and provide scheduled collection on time. Limiting salary funds will negatively impact our ability to collect refuse, recyclables, green waste, and bulky items on time, creating health and safety concerns. FY17 salary expenditures were approximately \$24.6M. The FY19 request is for approximately \$25.4M and cutting this amount by \$2.5M will leave only \$22.9M which is less than the \$24,637,099 that was actually expended in FY17. In addition, we have worked to reduce our vacancies and have increased our Collection and Disposal personnel by twenty (20) employees. The cut also does not consider additional personnel and existing negotiated pay raises which have to be included in the FY19 funding request.

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund Code</u>	<u>Description</u>
\$(16,508,453)	SWSF	Reduce funding for expenditure activity

Department's Comments and Concerns:

Recommend against this cut to current expense funding. This cut will leave the solid waste program with insufficient funding and may require a reduction in services. In FY17 the Refuse division expended approximately \$128.2M. The FY19 request is approximately \$139.7M. Reducing this amount by approximately \$16.5M will leave only \$123.2M which is less than the \$128,186,158 that was actually expended in FY17. In addition, \$2M of the \$139.7M is for the anticipated ash reuse program which will reduce the amount of ash and recycling residue that is currently taken to the Waimanalo Gulch Landfill for disposal. We also need to plan for emergencies that may occur, such as convenience center hauling (\$100,000), disaster debris hauling (\$250,000) emergency

DEPARTMENT OF ENVIRONMENTAL SERVICES

May 4, 2018

Page 3

truck repairs (\$100,000) and emergency front end loader service (\$60,000). The cut also does not consider inflation in costs when compared to what was expended in previous fiscal years.

ACTIVITY: ENVIRONMENTAL QUALITY

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund Code</u>	<u>Description</u>
\$(430,102)	SW	Reduce funding for EQ division

Department's Comments and Concerns:

Recommend against this cut. End of year appropriation lapses in prior years were primarily due to unexpended funds for Other Professional Services contracts. Contract negotiations for new contracts and amendments attributed to appropriation lapses.

Restoration of the \$430,102 is necessary for the Other Professional Services contracts which include mandatory Zone of Mixing Dilution Analysis Studies required for the Kailua Regional, Honouliuli, Sand Island and Waianae Wastewater Treatment Plants' per their NPDES discharge permits and a Regional Monitoring Study for the Sand Island Wastewater Treatment Plant per the NPDES discharge permit. Failure to comply with the requirements of the discharge permits can lead to daily monetary penalties and escalating enforcement action by the State and EPA, which could then lead to another consent decree requiring even more costly legal and engineering work.

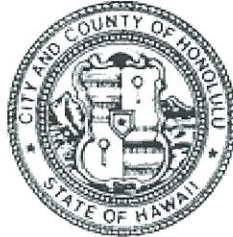
DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Ulu'ohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR

ROSS S. SASAMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

EDUARDO P. MANGLALLAN
DEPUTY DIRECTOR




IN REPLY REFER TO:
18-102

May 7, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM:  Ross S. Sasamura, P.E., Director and Chief Engineer
for Department of Facility Maintenance

SUBJECT: Bill 15 (2018) Operating Budget CD2 Response (Comment and Concerns)

Attached are our agency's comments and concerns to Bill No. 15 CD2 budget amendments.

Attachment

ACTIVITY TITLE: **PUBLIC BUILDING AND ELECTRICAL MAINTENANCE (PBEM)**

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
(\$2,586,783)	GN/ HW	Reduce funding for Division (\$1,742,145) from General Fund (GN) and (\$844,637) from Highway Fund (HW). Division historically lapsed 10%.

Department's Comments & Concerns:

PBEM's budget was developed with a zero-based budgeting approach, and is based on the actual projected amount needed. Full funding of \$26,001,252 in current expenses is needed to provide for fixed services (such as electricity); equipment and parts/accessories to aging buildings (commercial water heaters, heat pumps, solar equipment, replacement air conditioning units, etc.); other electrical supplies and materials (poles, fixtures, wires, etc. for Mililani Park-n-Ride); and to provide other contract services for work programs (painting, repaving, reroofing, etc.) of existing buildings, and emergency repairs. Lack of funding will adversely impact repair and maintenance services that PBEM provides to other City agencies facilities.

ACTIVITY TITLE: **ROAD MAINTENANCE (DRM)**

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
(\$1,807,817)	HW	Reduce funding by 10%. Division has historical lapse of greater than 10%.

Department's Comments & Concerns:

DRM's budget was developed with a zero-based budgeting approach, and is based on the actual projected amount needed. Full funding of \$15,819,206 is needed to fill existing vacancies, as well as to fill FY17, FY18, and FY19 newly authorized positions. As of February 1, 2018, DRM had 149 of 421 FTE (or 35.4%) positions vacant. Restoration of funds is needed to hire positions necessary to provide core services such as: Pothole patching; streetsweeping; stream cleaning; and maintenance of bridges, flood control systems, sidewalks, road medians, and traffic islands. Additionally, fund restoration is needed to create and hire new positions specifically for enforcement of Stored Property and Sidewalk Nuisance Ordinances, island-wide groundskeeping, and for positions needed to perform work to meet the NPDES M4 permit requirements. Lack of funding will adversely impact core services that DRM provides to the public.

DEPARTMENT OF LAND MANAGEMENT
CITY AND COUNTY OF HONOLULU

558 SOUTH KING STREET • HONOLULU, HAWAII 96813
PHONE: (808) 768-4277 • FAX: (808) 768-4296 • INTERNET: <http://www.honolulu.gov/dlm>



KIRK CALDWELL
MAYOR

SANDRA S. PFUND
DIRECTOR

May 4, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Sandra S. Pfund, Director *Sandra S. Pfund*
Department of Land Management

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

DEPARTMENT: Land Management

May 4, 2018

Page 2

ADMINISTRATION

Councilmember: Trevor Ozawa

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$506,156	GN/CF	(S) Restore 8 FTEs and \$506,156 for salaries

Department's Comments and Concerns:

We appreciate Budget Chair Ozawa's proposal to restore \$506,156 in object code 1101. We respectfully request restoration of an additional \$64,476 in OC 1119 – Sal Adj To Source of Funds to fund a position dedicated to overseeing projects encumbering Clean Water and Natural Lands funds.

We also request restoration of 16 positions in order to meet anticipated project development and real property management demands of FY19. This would provide us with 18 authorized positions, which is still far less than our previously authorized count of 28 positions. These additional positions would include the above-mentioned CWNL project manager, as well as a finance manager who would optimize revenue generation from city-owned housing projects.

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$806,347	GN/CF	(CE) Restore current expense funding. \$100,000 from CF and \$706,347 from GN

Department's Comments and Concerns:

We appreciate Budget Chair Ozawa's proposal to restore \$806,347 into our current expenses budget. We respectfully request restoration of an additional \$200,000 in Housing Development Special Funds which was to be transferred from DFM as part of the reorganization of our Asset Management Division. These funds are, therefore, budget neutral and will be used for repairs and maintenance to City-owned properties should the individual reserve accounts be inadequate to cover repairs.

DEPARTMENT: Land Management

May 4, 2018

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ADMINISTRATION

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$570,632	GN/CF	(S) Add funding for 11 positions, excluding director and secretary. \$64,476 from CF and \$506,156 from GN. The proviso is to emphasize the primary function of the department should be generating revenue from city controlled lands, as opposed to in house development and management of city housing.

Department's Comments and Concerns:

No objections to CM Pine's proposal to restore \$570,632 in salaries.

We appreciate Councilmember Pine's proposal to add funding for 11 positions. We respectfully request restoration of 16 positions in order to meet anticipated project development and real property management demands of FY19. This would provide us with 18 authorized positions, which is still far less than our previously authorized count of 28 positions. If restoration of 16 positions is approved, a finance manager position in the Finance Division will be created, and this position will work closely with the Asset Management Division to maximize revenue generation of properties managed by DLM.

DEPARTMENT: Land Management

May 4, 2018

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ADMINISTRATION

Councilmember: Carol Fukunaga

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$793,730	GN	(S) Add funds to restore original budget request and positions for Asset Management Unit, whose reorganization has received union approval (transfer of 3 positions from DFM and 3 positions from BFS); and retain filled positions for the Asset Development Administrator, Sr. Project Mgr (SR-28) and 2 Project Mgrs.

Department's Comments and Concerns:

No objections to CM Fukunaga's proposal to restore \$793,730 in salaries.

We appreciate Councilmember Fukunaga's proposal to restore 9 positions. However, we respectfully request restoration of 16 positions in order to meet anticipated project development and real property management demands of FY19. This would provide us with 18 authorized positions, which is still far less than our previously authorized count of 28 positions.

DEPARTMENT: Land Management

May 4, 2018

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ADMINISTRATION

Councilmember: Ikaika Anderson

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$570,902	GN	(S) Restore funding and 26.0 positions

Department's Comments and Concerns:

No objections.

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$336,806	GN	(CE) Restore funding

Department's Comments and Concerns:

We appreciate Councilmember Anderson's proposal to restore \$336,806 in OC 3990 – Other Fixed Charges; however, this proposal does not address other current expenses that are vital to the successful operation of this department, but were cut with CD1.

Therefore, we respectfully request restoration of an additional \$544,404 to be allocated as originally submitted:

- \$244,404 GN
- \$100,000 CF
- \$200,000 HD

DEPARTMENT: Land Management

May 4, 2018

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ADMINISTRATION

Councilmember: Joey Manahan

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$506,156	GN	(S) Restore positions and funding for salaries
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$64,476	CF	(S) Restore funding for salaries for OC1119
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$75,000	GN	(CE) Restore funding for current expenses to OC 3004 – Consultant Services
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$200,000	GN	(CE) Restore funding for current expenses to OC 3049 – Other Services Not Classified
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$336,806	GN	(CE) Restore funding for current expenses to OC 3990 – Other Fixed Charges
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$544,404	GN, CD, HD	(CE) Restore funding for current expenses, as follows: <ul style="list-style-type: none">o \$244,404 GNo \$100,000 CFo \$200,000 HD

Department's Comments and Concerns:

No objections to any of CM Manahan's proposals.

DEPARTMENT: Land Management

May 4, 2018

Page 7

ADMINISTRATION

Councilmember: Brandon Elefante

<u>Amount</u> \$506,156	<u>Fund</u> GN	<u>Description</u> (S) Restore positions and funding for salaries
<u>Amount</u> \$64,476	<u>Fund</u> CF	<u>Description</u> (S) Restore funding for salaries for OC1119
<u>Amount</u> \$336,806	<u>Fund</u> GN	<u>Description</u> (CE) Restore funding for current expenses to OC 3990 – Other Fixed Charges
<u>Amount</u> \$244,404	<u>Fund</u> GN	<u>Description</u> (CE) Restore funding for current expenses.
<u>Amount</u> \$100,000	<u>Fund</u> CF	<u>Description</u> (CE) Restore funding for current expenses.
<u>Amount</u> \$200,000	<u>Fund</u> HD	<u>Description</u> (CE) Restore funding for current expenses.

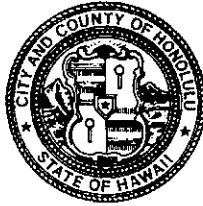
Department's Comments and Concerns:

No objections to any of CM Elefante's proposals.

DEPARTMENT OF PARKS & RECREATION
CITY AND COUNTY OF HONOLULU

1000 Uluohia Street, Suite 309, Kapolei, Hawaii 96707
Phone: (808) 768-3003 • Fax: (808) 768-3053
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR



MICHELE K. NEKOTA
DIRECTOR

JEANNE C. ISHIKAWA
DEPUTY DIRECTOR

May 4, 2018

TO: Roy K. Amemiya Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: Michele K. Nekota, Director
Department of Parks and Recreation *Michele K. Nekota*

SUBJECT: FY19 Operating Budget CD2 Response (Comment and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018)
proposed CD2 amendments.

Attachment

DEPARTMENT OF PARKS AND RECREATION

May 4, 2018

Page 2

URBAN FORESTRY PROGRAM

Councilmember: Kymberly Marcos Pine

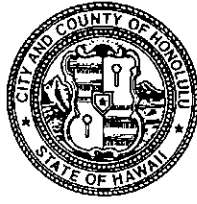
<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(125,000)	GN	Reduce funding for current expenses for OC 4311 – Trucks
\$(114,000)	GN	Reduce funding for current expenses for OC 4312 – Motor Vehicles
\$(110,000)	GN	Reduce funding for current expenses for OC 4706 – Power Operated Equipment

Department's Comments and Concerns:

Administration has identified cash financing for equipment based on the cost per unit, estimated life span, and our ability to procure within the course of a single fiscal year to fund with operating funds. The Administration respectfully requests the restoration of cash funding rather than general improvement bond funds in the capital budget to minimize related debt service costs.

DEPARTMENT OF TRANSPORTATION SERVICES
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR
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KIRK CALDWELL
MAYOR

WES FRYSZTACKI
DIRECTOR


JON NOUCHI
DEPUTY DIRECTOR

May 7, 2018

MEMORANDUM

TO: Roy K. Amemiya, Jr., Managing Director

VIA: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services

FROM: 
Wes Frysztaeki, Director
Department of Transportation Services

SUBJECT: FY 2019 Operating Budget CD2 Response (Comments and Concerns)

Attached are our agency's comments and concerns to Bill 15 (2018) proposed CD2 amendments.

Attachment

DEPARTMENT: TRANSPORTATION SERVICES

May 7, 2018

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Attachment

ADMINISTRATION**Councilmember:** Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(76,293)	HW	Reduce funding for salary by \$76,293 for this activity

Department's Comments and Concerns:

Full funding of \$762,932 is needed for salaries and related expenses of our eight (8) current and encumbered positions. The impact of the cut essentially eliminates and/or delays the hiring for two (2) of our budget issues positions. The Information Specialist II (SR-24) is needed to provide immediate transportation related communication support and community outreach with various media and constituencies. The Secretary IV (SR-18) is needed to provide immediate support to the Rate Commission, created by charter proposal 4 made effective November 2016, and their mission to review and provide recommendations for the use and support of any and all modes of the multimodal municipal transportation system.

Councilmember: Kymberly Marcos Pine

<u>Amount</u>	<u>Fund</u>	<u>Description</u>
\$(81,257)	HW	Reduce funding for current expense by \$81,257 for this activity

Department's Comments and Concerns:

Full funding of \$49,640 is needed for current expenses. The impact of the cut essentially eliminates the Office of the Director's ability to operate and creates a negative appropriation.